BLOOMINGDALE-03100420 - Corrective Action Report

Section	Form subsection	Site Name	Question #	Due Date	Status
On-Site Assessment Tool - Site	Meal Counting and Claiming - Day of Review	SAMUEL R. DONALD	317	07/03/2019	CAP Accepted
Corrective Action History	CAP Accepted Erlisa Levin 07/08/2019 11:55 AM	CAP Accepted			
	CAP Submitted Sue Hohorst 06/13/2019 02:23 PM	All staff was trained on proper claiming procedures for breakfast on June 4, 2019 by Sue Hohorst. Please see documentation attached.			
	Flagged Erlisa Levin 06/13/2019 12:59 PM	During breakfast, the SFA must use the same medium of exchange (e.g. tickets, roster, ID card or PIN# number, etc.) for all eligibility categories. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
On-Site Assessment Tool - Site	Meal Components and Quantities - Day of Review	SAMUEL R. DONALD	401	07/03/2019	CAP Accepted
Corrective Action History	CAP Accepted Erlisa Levin 07/08/2019 11:54 AM	CAP Accepted			
	CAP Submitted Sue Hohorst 06/13/2019 02:24 PM	All staff was trained on proper claiming procedures and offer vs. serve for breakfast on June 4, 2019 by Sue Hohorst. Please see documentation attached.			
	Flagged Erlisa Levin 06/13/2019 12:59 PM	Students must take the required number of components for breakfast in order for their meals to be claimed for reimbursement. If the SFA has offer versus serve, students must select at least 3 food items in the proper quantities. One item selected must be ½ cup fruit and/or vegetable. Food service staff/cashiers must receive training on how to accurately recognize a reimbursable meal under offer versus serve. If the SFA does not have offer versus serve, students must take all 3 components in the proper quantities. Food service staff/cashiers should receive training on how to accurately recognize a reimbursable breakfast. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
On-Site Assessment Tool	Certification and Benefit Issuance		126	07/03/2019	CAP Accepted
Corrective Action History	CAP Accepted Erlisa Levin 07/08/2019 11:54 AM	CAP Accepted			
	CAP Submitted DONNA LEE DUFFY 06/19/2019 12:43 PM	On June 19 Louis Manella corrected the MEL to correct the student status.			
	Flagged Erlisa Levin 06/13/2019 12:59 PM				
Off-Site Assessment Tool	Revenue from Nonprogram Foods		709	11/14/2018	CAP Accepted

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Section	Form subsection	Site Name		Question #	Due Date	Status
Corrective Action History	CAP Accepted Lisa Garland 11/08/2018 11:42 AM	CAP Accepted				
	CAP Submitted VINCENT OCCHINO 11/08/2018 11:41 AM	Going forward the school district will properly complete the non program food revenue tool annually. We will insure that the non program food revenue tool will match the figures to are exhibit B5 and include all of it's non program food revenues and costs and it's calculation. The SFA's revenue ratios via the tool will equal or exceed the SFA's food cost ratio. We will continue to increase revenues on adult prices to be sufficient to cover the cost. This will be monitored by Vincent Occhino business administrator starting effectively January 1, 2019.				
	Flagged Lisa Garland 11/08/2018 11:17 AM	### Finding: Revenue from Non-program Foods ### The NPFR Tool did NOT match the figures to the SFA's Exhibit B-5 Statement of Revenues, Expenses and Changes In Fund Net Position & did NOT include all of its nonprogram revenues and costs in its calculation. ### In addition, Revenue Ratio DID NOT equal or exceed its Food Cost Ratio as required under 7 CFR 210.14(f). ### Please review the NPFRT webinar in SNEARS on the proper completion of the tool: ### Under Resources, Training, NPFRT Webinar June 2015.				
Group 1: CA Count (4)					07/03/2019	CAP Accepted

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Section	Form subsection	Site Name		Question #	Due Date	Status
	Section	**Form subsection**	**Site**		**Question #**	
	On-Site Assessment Tool	Verification			207	
	On-Site Assessment Tool	Verification			208	
	On-Site Assessment Tool	Verification			212	
	On-Site Assessment Tool	Verification			215	
Corrective Action History	CAP Accepted Erlisa Levin 07/08/2019 11:55 AM	CAP Accepted				
	CAP Submitted DONNA LEE DUFFY 06/19/2019 12:51 PM	Going forward the verification process will be competed on time and the verification workshop will be completed via SNEARS.				
	Flagged Erlisa Levin 06/13/2019 12:59 PM	The Confirming Official must record on the Verification Tracker the date of the confirmation review. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation. The SFA must complete the verification process according to guidelines established in The Eligibility Manual for School Meals. It is recommended that staff responsible for the verification process view the recorded Verification webinar available under the Training tab in SNEARS. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation..Describe in the CAP how this will be corrected. The SFA must complete the Verification Process which includes sending the "We Have Checked Your Application Letter" (Form 244) by the November 15th deadline. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				